

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**November 4-5, 1954**

**For the confidential information  
of the Board of Trustee**

The November meeting of the Board of Trustees was called to order in the Board room at 10 a.m. on November 4. In the absence of both the President and the Vice President of the Board, Mr. Chamberlain was elected to serve as temporary President. The following members answered the roll call: Reed, Sullivan, Patterson, Brough, Jones, Newton, Chamberlain and McIntire and, ex-officio, Stolt and Humphrey. Absent were: Simpson, McCracken, Hansen and Peck and, ex-officio, Rogers.

Mr. Brough moved that the minutes of the September 23-24 meeting of the Board be approved as written. Mr. Sullivan seconded the motion and it was carried.

1. Mr. Jones moved that the Board approve the appointment of Miss Edythe June Cooper as Home Demonstration Agent in Big Horn County, effective October 12, 1954, at a salary rate of \$4,308 on a twelve-month basis. Mrs. Patterson seconded the motion and it was carried.

2. Mr. Jones moved that the Board approve the appointment of Dr. Edward A. Andrews as Assistant Professor of Plant Pathology and Assistant Plant Pathologist, effective January 1, 1955, at a salary rate of \$6,192 on a twelve-month basis. Mrs. Patterson seconded the motion and it was carried.

3. Mr. Newton moved that the Board approve the appointment of Mr. Wilbur N. Jackson as Instructor in Botany and Soils Technician at the Northern Wyoming Community College, effective September 1, 1954, at a salary rate of \$3,300 for the academic year 1954-55, payable from the deposit liability fund of the College. Mr. Reed seconded the motion and it was carried.

4. Mr. McIntire moved that the Board approve the appointment of Dr. Gale W. McGee as Director of the Institute of International Affairs, effective December 1, 1954, at a salary of \$750 per year in addition to

APPROVAL OF MINUTESAPPOINTMENTSCooperAndrewsJacksonMcGee

his present salary, the additional amount to be paid from the grant received from the Carnegie Corporation of New York for support of the program. Mr. Reed seconded the motion and it was carried.

5. Mr. Sullivan moved that the Board approve the appointment of Dr. Yet-Ov Chang as Assistant Professor of Agricultural Research Chemistry, effective December 1, 1954, at a salary rate of \$5,400 on a twelve-month basis, payable from Federal funds. Mr. Newton seconded the motion and it was carried.

The recommendation for the appointment of Dr. Chang led to a request from some of the Trustees for a breakdown of the proposed expenditures from Federal funds received by the Agricultural Experiment Station, on which there had been discussion at two previous meetings of the Board. (The information was secured and furnished to the Trustees before the meeting closed.)

Mr. Reed moved that the Board approve the request of Miss Helen Hylton, Assistant Professor of Music, that she be retired from active service with the University effective September 1, 1955. Mrs. Patterson seconded the motion and it was carried.

1. English Department. Mr. Reed moved that the Board authorize an appropriation of \$400 from the General Fund to reimburse the Emergency Reserve for a transfer made to the English Department to cover emergency instruction in the Department as a result of the enforced sick leave of Miss Rebecca Vaughn. Mrs. Patterson seconded the motion and it was carried.

2. Division of Nursing. Mr. McIntire moved that the Board authorize an appropriation of \$2,000 from the Nursing General Unappropriated Funds to cover the cost of office equipment needed for nursing faculty members teaching off campus. Mr. Sullivan seconded the motion and it was carried.

Chang

FEDERAL FUNDS,  
AGRICULTURAL  
EXPERIMENT STATION

RETIREMENT

Hylton

BUDGET CHANGES

English Department

Division of Nursing

The requested appropriation for the Division of Nursing led to a discussion of the possibility of establishing a School of Nursing in conjunction with the Northern Wyoming Community College at Sheridan. Mr. Newton stated that the new hospital at Sheridan had been in operation since June 1954, that the Community College now has a permanent home and qualified faculty and necessary equipment and laboratory facilities for instituting a school of nursing, and that he felt there should be a School of Nursing in Sheridan. Mr. Reed moved that President Humphrey be authorized and directed to request an amendment to the Legislative budget for the Division of Nursing to such an extent that a program of nurses training for a minimum of one year and a maximum of two years could be provided in connection with the Northern Wyoming Community College, the amount to be requested for the program to be determined on the basis of the formula currently in use between the University and the Casper Junior College, and that if the requested appropriation is approved by the Legislature, a School of Nursing be established in Sheridan. Mr. Jones seconded the motion and it was carried.

SCHOOL OF NURSING AT SHERIDAN

3. Wyoming Hall Incinerator. President Humphrey recommended an appropriation of \$1,249.29 to cover the cost of rebuilding the incinerator in Wyoming Hall, which he stated was in very bad condition. It was the feeling of the Trustees that the contractor should be held responsible for failure to comply with specifications in building the incinerator. It was moved by Mr. Reed that the rebuilding of the incinerator be authorized, and that President Humphrey be directed to pursue the matter through the architect to the contractor in an attempt to recover the cost of the work because of the contractor's failure to comply with specifications. Mr. Sullivan seconded the motion and it was carried.

Wyoming Hall Incinerator

4. Flare Extension for Power Plant Stub Stack. Dr. Humphrey stated that numerous complaints from residents of Laramie living near the Power Plant about the noise created by the plant had resulted in the recommendation of the Buildings and Grounds Department for installation of a flare extension on the stub stack at an estimated cost of \$782.

Flare Extension for Power Plant Stub Stack

He added that it was believed the proposed installation would reduce the noise but would not eliminate it entirely. After consideration of the proposal, it was moved by Mr. Sullivan that President Humphrey be authorized to have a further study made of the problem, perhaps by an outside engineering firm, before a decision was made as to how the situation should be handled. Mr. McIntire seconded the motion and it was carried.

5. Equipment for Geology Building. Mr. Reed moved that an appropriation of \$39,062.61 be authorized from the University Building Improvement Fund to cover the cost of furniture and fixtures to be built by the Buildings and Grounds Department for the new Geology Building. Mr. Jones seconded the motion and it was carried.

Equipment for  
Geology Building

The Board adjourned at 12:10 p.m. and reassembled at 2:00 p.m., with Mr. Hansen and Mr. Peck present in addition to the ones who were present for the morning session.

Messrs. F. H. Porter and R. W. Bradley, architects, Mr. L. G. Meeboer, Business Manager, and Mr. C. B. Jensen, Superintendent of Buildings and Grounds, joined the meeting for a discussion of the final plans for Unit II of the Service Building, which would cost an estimated \$180,000 (including architects' fees) and which would provide for the following: (1) plumbing shop (including acid proof storage room), (2) paint shop, (3) electrical shop, (4) campus labor shop, and (5) research chemistry grinding laboratory. After a general discussion of plans for subsequent units of the Service Building and the responsibility of the architects for supervision of campus construction, Mr. Peck moved that bids on Unit II be opened at 2:00 p.m. on January 14. Mr. Sullivan seconded the motion and it was carried.

BUILDINGS AND GROUNDS  
SERVICE BUILDING  
UNIT II

Mr. Porter stated that three minor change orders and one major change order had been requested on the Geology Building. He stated that the three minor change orders were as follows:

CHANGE ORDERS,  
GEOLOGY BUILDING

Addition of sink . . . . .	\$374.00
Addition of fume hood . . . . .	177.00
Deduction for change in type of shingles used. . . . .	-220.00
Total addition. . . . .	\$331.00

The major change, Mr. Porter stated, was the addition of a seismograph pedestal, which would probably cost an additional \$4,000. After some discussion, Mr. Hansen moved that the three minor change orders be approved (subject to approval by the Superintendent of Buildings and Grounds of the change in type of shingles to be used) and that the addition of the seismograph pedestal be approved subject to negotiation for a better price by the architects and the Superintendent of Buildings and Grounds. Mr. Brough seconded the motion and it was carried.

Music. After Messrs. Porter, Bradley, Meeboer, and Jensen had left the meeting, Dr. Humphrey presented a schedule showing present fees per quarter and proposed fees per semester for applied music instruction as follows:

FEES  
Music

	<u>Present Fees, Per Quarter</u>	<u>Suggested Fees, Per Semester</u>
Private Instruction with Faculty Members:		
One lesson weekly	\$17.50	\$30.00
Two lessons weekly	35.00	60.00
Lessons taken singly, each	1.75	2.00
Private Instruction with Graduate Assistants:		
One lesson weekly	10.00	16.00
Two lessons weekly	20.00	32.00
Lessons taken singly, each	1.00	1.00

	<u>Present Fees, Per Quarter</u>	<u>Suggested Fees, Per Semester</u>
Practice Rooms:		
One hour daily	\$ 3.00	\$ 2.00
Two hours daily	5.00	4.00
Three hours daily	7.00	6.00
Four hours daily	9.00	8.00

## Organ Practice:

One hour daily	5.00	4.00
Two hours daily	8.00	6.00
Three hours daily	10.00	8.00

Rental of Instruments	3.00	4.00
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Mr. Jones moved that the Board approve the recommended changes in fees.

Mr. Reed seconded the motion and it was carried.

President Humphrey reported to the Board that a grant of \$40,000 had been received from the Carnegie Corporation of New York to support a four-year program for the Institute of International Affairs, and he presented a budget of proposed expenditures totaling \$10,000 per year for the period covered by the grant. After full discussion, it was moved by Mr. McIntire that the budget of \$10,000 covering funds received from the Carnegie Corporation of New York be approved and that, because of the great interest in the program expressed by the Board, a Trustee be appointed to represent the Board on the committee charged with making plans for the Institute. Mr. Reed seconded the motion and it was carried. Mr. Sullivan was appointed to serve on the committee.

BUDGET FOR INSTITUTE  
OF INTERNATIONAL  
AFFAIRS

Mr. Hansen moved that the Board approve the recommendation of the Summer School Council that two five-week terms be offered in the Summer School in lieu of the eight-week term previously approved by the Board. Mr. Peck seconded the motion and it was carried.

SUMMER SCHOOL

The Board considered next a proposal from the Director of Athletics that a more or less permanent plan be set up to provide for the University's

BAND TRIPS TO  
FOOTBALL GAMES

marching band to make two trips each year to football games. Mr. Jacoby's proposal provided for trips to Colorado A. & M. College and either Utah State Agricultural College or Brigham Young University in even-numbered years and to Denver University and the University of Utah in odd-numbered years. Mr. Reed moved that the plan as outlined be approved and that President Humphrey be authorized to try to include provision for financing the trips in the operating budget of the Main University. Mr. Sullivan seconded the motion and it was carried.

Mr. Peck moved that President Humphrey be authorized to ascertain the cost of replacing the brown coats presently worn by band members for more colorful yellow coats trimmed in brown, reporting to the Board at a later meeting. Mr. McIntire seconded the motion and it was carried.

For the information of the Board, President Humphrey presented the final report of the Land Coordinator, Mr. Fay E. Smith, who retired from active service on September 30. Mr. Reed moved that the report be accepted and placed on record. Mr. Jones seconded the motion and it was carried.

The Trustees gave consideration to some correspondence which President Humphrey had had with the Secretary of the Wyoming Contractors Association concerning the policy of the Board of Trustees with regard to the letting of contracts for construction at the University of Wyoming, especially with reference to construction of living quarters for married students. Mr. Brough moved that President Humphrey be directed to write the Secretary of the Association telling him that his letter had been considered by the Board and that the Board concurred in the statements contained in the reply already made by President Humphrey. Mr. Reed seconded the motion and it was carried.

BAND UNIFORMS

FINAL REPORT OF  
LAND COORDINATOR

WYOMING CONTRACTORS  
ASSOCIATION



A detailed report was presented to the Trustees regarding President Humphrey's contacts with Mr. N. Orwin Rush, Director of the Library, since the September meeting of the Board. Dr. Humphrey stated that Mr. Rush was very much upset by the report and recommendations of Dr. E. W. McDiarmid, Dean of Science, Literature and Arts at the University of Minnesota, who was brought in to study the Library situation, and that he felt the report was biased. President Humphrey stated that Mr. Rush had finally accepted one of the alternatives recommended by Dr. McDiarmid, namely that he be given another opportunity to make good, with a definite time limit being set upon the period of probation. Dr. Humphrey stated that, while Mr. Rush suggested November 8, 1955 (a year from the date of completion of his staff) as the appropriate time for a review of the Library situation, he felt the Board might want to review the situation again before the budget and personnel for 1955-56 are approved, perhaps in May, 1955. After some discussion, it was moved by Mr. Reed that the Board accept President Humphrey's recommendation. The motion was seconded by Mr. Sullivan and carried.

Mr. Newton moved that the Board approve the action taken by the Business Manager in accepting the bid of \$7,656.20 of the General Casualty Company of America for a three-year term comprehensive, dishonesty, disappearance and destruction policy providing for the following coverage: blanket money and securities (within premises, \$225,000, and outside premises, \$165,000); blanket position bond, \$100,000; and safe deposit boxes, \$18,000. Mr. Sullivan seconded the motion and it was carried.

Mr. Brough moved that the Board approve as presented the annual budget of the Associated Students of the University of Wyoming for the year 1954-55. Mr. Sullivan seconded the motion and it was carried.

DIRECTOR OF THE  
LIBRARY

INSURANCE

A.S.U.W. BUDGET

Mr. Sullivan moved that the Board approve the recommendation in the Addendum to the President's Report that Miss Elizabeth Roniger be appointed Home Demonstration Leader, with the rank of Associate Professor, effective November 13, 1954, at a salary rate of \$6,600 on a twelve-month basis. Mr. Newton seconded the motion and it was carried.

APPOINTMENT

Roniger

Dr. Humphrey explained that under the new sabbatical leave policy adopted by the Board, to be effective with the beginning of the 1955-56 academic year, no more than four per cent of the faculty would be recommended for sabbatical leave in any one year, that those granted leave for a calendar or academic year would receive fifty per cent of their annual salary rate and that those granted leave for a semester would receive one hundred per cent of their annual salary rate. He suggested that each case be considered separately.

LEAVES OF ABSENCE

1. Mr. Brough moved that Mr. Clarence F. Becker, Assistant Professor of Agricultural Engineering, be granted a leave for the period September 16, 1955, to June 15, 1956 (the period from September 16 through November 4, 1955, to be annual vacation and the period from November 5, 1955, to June 15, 1956, to be sabbatical leave) to permit him to continue work toward the Ph.D. degree at Michigan State College. Mr. Sullivan seconded the motion and it was carried.

Becker

2. Mr. McIntire moved that Mr. Lawrence C. Parker, Assistant Professor of Wool and Assistant Wool Specialist, be given a sabbatical leave for one year beginning October 1, 1955, to permit him to do work towards a doctorate at the University of Edinburgh. Mr. Jones seconded the motion and it was carried.

Parker

3. Mr. Reed moved that Mr. Ira M. Stevens, Assistant Professor of Agricultural Economics and Assistant Agricultural Economist, be granted a sabbatical leave for the period October 1, 1955, to August 1, 1956, for

Stevens

the purpose of working toward the Ph.D. degree at Cornell University. Mr. Sullivan seconded the motion and it was carried.

4. Mr. Reed moved that Miss Jane C. Wrenn, Home Demonstration Agent in Natrona County, be granted a sabbatical leave for one year beginning July 1, 1955, to permit her to study for a Master's degree in clothing and textiles at Kansas State College. Mrs. Patterson seconded the motion and it was carried. Wrenn

5. Mr. Reed moved that Mr. Guy O. Woodward, Extension Irrigation Specialist, be given a leave for the period September 25, 1955, to June 1, 1956 (the period from November 1, 1955, to May 1, 1956, as sabbatical leave, the month of May, 1956, as leave without pay, and the period from September 25 to November 1, 1955, as annual vacation) to permit him to complete course requirements for a Ph.D. degree at Utah State Agricultural College. Mr. Sullivan seconded the motion and it was carried. Woodward

6. It was decided to defer until a later meeting of the Board consideration of the request of Dr. L. R. Kilzer, Head of the Department of Secondary Education, for a sabbatical leave for the second semester of 1955-56 to permit him to write a book. Kilzer

Mr. McIntire moved, Mr. Sullivan seconded, and it was carried that sabbatical leaves be granted to the following persons for the periods and purposes indicated:

7. Mr. Orland W. Ward, Assistant Professor of Health and Physical Education for Men, a leave for the academic year 1955-56 to permit him to work toward the doctor's degree at Indiana University. Ward

8. Mr. Daryl B. Simons, Associate Professor of Civil Engineering, a leave for the fall semester of 1955-56 to permit him to complete requirements for the Ph.D. degree at Colorado A. & M. College. Simons

9. Mr. Henry Huizinga, Assistant Professor of Zoology, a leave for the academic year 1955-56 to permit him to complete work for the Ph.D. degree at Iowa State College.

Huizinga

Following approval of Mr. Simons' leave, Mr. Reed moved that the Board commend the faculty of the Civil Engineering Department for their willingness to divide Mr. Simons' work among themselves for the period of his leave, thus saving the University the cost of employing a temporary instructor. Mr. McIntire seconded the motion and it was carried.

COMMENDATION, CIVIL  
ENGINEERING FACULTY

Mr. McIntire then moved, Mr. Sullivan seconded, and it was carried that the sabbatical leave requests for the following faculty members be approved for the periods and purposes indicated:

LEAVES OF ABSENCE

10. Mr. Edgar J. Lewis, Jr., Assistant Professor of Music, a leave for the academic year 1955-56 for the purpose of advanced study.

Lewis

11. Mr. Richard Mahan, Instructor in English, a leave for the academic year 1955-56 to permit him to complete work for the Ph.D. degree at the University of Wisconsin.

Mahan

12. Mr. Charles M. Parker, Assistant Professor of Speech, a leave for the academic year 1955-56 to permit him to study toward the Ph.D. degree at Indiana University.

Parker

13. It was decided to postpone until a later meeting consideration of the request of Dr. Theodore O. King, Associate Professor of Pharmacology, for a sabbatical leave for the academic year 1955-56 to permit him to engage in research and further training in pharmacology at the University of Ghent in Belgium.

King

The Board adjourned at 5:45 p.m. and reassembled at 10:00 a.m. on November 5, with the same members present who were present for the previous day's session.

14. Mr. Reed moved that the Board approve the request of Miss E. Luella Galliver, Dean of Women, for a sick leave, possibly for the remainder of the fall quarter. Mr. Sullivan seconded the motion and it was carried.

Galliver

15. Mr. Reed moved that the Board approve the request of Mr. Alexander Johnston, Professor of Wool, for a leave without pay for the period March 1 to September 15, 1955, to permit him to take advantage of a Fulbright award to lecture in wool technology at the New South Wales University of Technology in Sydney, Australia. Mr. Brough seconded the motion and it was carried.

Johnston

1. Agricultural Substations. Mr. Reed moved, Mr. Peck seconded, and it was carried that the following appropriations be authorized from the unappropriated balances of state funds available until April for the Agricultural Substations:

BUDGET CHANGES

Agricultural Substations

Clarke-McNary:	
Supplies . . . . .	\$98.59
Equipment . . . . .	39.75
Total . . . . .	\$138.34
Gillette:	
Equipment . . . . .	\$19.31
Powell:	
Labor . . . . .	\$200.00
Materials and Equipment . . . . .	403.25
Total . . . . .	\$603.25
Soils Laboratory:	
Equipment . . . . .	\$580.87
Contractual . . . . .	110.50
Total . . . . .	\$691.37

2. American Education Week. In connection with his request for an appropriation to cover the cost of a four-page supplement to the Branding Iron and 7,600 copies of the entire edition of the Branding Iron for distribution over the state, Dr. Humphrey gave the Trustees a list of nine things which had been planned by the University in observance of American

American Education Week

Education Week (November 7-13). Mr. Peck moved that the Board authorize the requested appropriation of \$309.30 from the General Fund. Mr. Brough seconded the motion and it was carried.

Consideration of President Humphrey's recommendation that funds be appropriated for the publication of a Legislative brochure or brochures outlining the program and needs of the University led to a discussion of the desirability of having one or more Board members assist President Humphrey in his presentation of University requests to the Legislature. Mr. Reed moved that the Board appoint a Legislative Committee, composed of Mr. Chamberlain, Mr. McCracken, and Mr. McIntire, to work with Dr. Humphrey on Legislative matters, that the Committee be authorized to call on any other members of the Board at any time their services might be needed, and that expenses of members so engaged be paid from Board of Trustees funds. Mr. Brough seconded the motion and it was carried.

3. Legislative Brochure. Mr. Reed then moved that the Board approve President Humphrey's recommendation that an appropriation of \$1,500 be made from the General Fund to cover the cost of publishing 15,000 to 20,000 copies of a brochure or brochures which would be used as a means of publicizing the program and needs of the University in preparation for the 1955 Legislative session. Mrs. Patterson seconded the motion and it was carried.

4. Pictorial Bulletin. Dr. Humphrey explained that the supply of the University's pictorial bulletin, "Life at Wyoming U.," had practically been exhausted and that some such publication seemed desirable for use in recruiting students. He proposed that the first thirty-two pages of the layout for the WYO, plus a front and a back cover, be used for a pictorial bulletin. He stated that the publishers of the WYO had quoted a price of \$1,848.50 for publishing 10,000 copies of such a bulletin.

LEGISLATIVE COMMITTEE

BUDGET CHANGES

Legislative Brochure

Pictorial Bulletin

Mr. Hansen moved that an appropriation of \$1,848.50 be authorized from the General Fund to cover the cost of the proposed publication. Mr. Peck seconded the motion and it was carried.

Consideration was given to a request from Athletic Director G. J. Jacoby for permission for the basketball team to travel to Oklahoma City by regularly scheduled flights for the Tournament on December 20-22, in view of the discontinuance of the train on which the trip had originally been scheduled. Mr. Hansen moved that the Board approve the request with the understanding that prior approval of the parents of each player would be secured. Mr. McIntire seconded the motion and it was carried, Mr. Reed voting no.

President Humphrey presented a bill which he had received from Hitchcock and Hitchcock for architectural services rendered in connection with the working drawings and specifications for the model dairy farm. He explained that the bill included an extra drafting cost of \$1,188 for changes requested by the Animal Production Department. A letter from Mr. W. E. Hitchcock stated that the extra charges were figured at the rate of \$6.00 an hour for 198 hours of drafting time, \$3.00 for actual drafting wages and \$3.00 an hour for overhead. After some discussion, it was moved by Mr. McIntire that Hitchcock and Hitchcock be notified that the Board felt the extra charges to be excessive, that the Board would be willing to approve payment of \$3.00 an hour for actual drafting wages but would not be willing to approve the additional \$3.00 an hour to cover the items of overhead outlined in Mr. W. E. Hitchcock's letter of October 27; he further moved that President Humphrey be authorized to negotiate and make final settlement with the architects. Mr. McIntire's motion was seconded by Mr. Jones and carried.

AIR TRAVEL FOR  
BASKETBALL TEAM

DAIRY FARM  
ARCHITECTS' FEES

Consideration of the bill from Hitchcock and Hitchcock for extra architectural services on the dairy farm led to a motion by Mr. McIntire providing for including the following provision in all future University contracts with architects: "No additional architectural charges will be paid for extra services or special cases unless same are approved by the Board of Trustees prior to such services being rendered. Mr. Reed seconded the motion and it was carried.

Mr. Reed moved that the proposed budget for the operation of the Summer School from July 1, 1955, to June 30, 1956, totaling \$107,538.00, be tentatively approved subject to Legislative appropriations. Mr. Newton seconded the motion and it was carried.

President Humphrey proposed that a series of meetings be held throughout the state to permit him to talk with all members of the Legislature prior to the opening of the 1955 Legislative session. He stated that he would like to have each Trustee arrange for a dinner meeting, to which would be invited the local legislators and alumni club officers. After full discussion, the following tentative arrangements were made:

<u>Trustee</u>	<u>Counties Included in Meeting</u>	<u>Tentative Date for Meeting</u>
Mr. McIntire	Converse Natrona	December 13
Mr. Newton	Sheridan Crook Campbell Johnson	December 14
Mrs. Patterson	Big Horn Washakie Park	December 15
Mr. Peck	Fremont Hot Springs	December 16
Mr. Reed Mr. Brough	Lincoln Uinta	December 17

NEW PROVISION FOR  
CONTRACTS WITH  
ARCHITECTS

SUMMER SCHOOL BUDGET

MEETINGS WITH  
LEGISLATORS



<u>Trustee</u>	<u>Counties Included in Meeting</u>	<u>Tentative Date for Meeting</u>
Mr. Jones	Sweetwater Carbon	December 18
Mr. Hansen	Teton Sublette	December 20
Mr. Chamberlain	Niobrara Weston Goshen	December 23
Mr. Sullivan	Albany	?
Mr. McCracken	Laramie Platte	

(NOTE: After thinking about the above tentative dates following the meeting, President Humphrey decided that it might be well to make the following changes, subject to approval by the Trustees concerned: change the meeting for Teton and Sublette Counties from December 20 to December 17; change the meeting for Lincoln and Uinta Counties from December 17 to December 19; and change the meeting for Niobrara, Weston and Goshen Counties from December 23 to December 20.)

It was agreed that Dr. Humphrey should issue the invitations to the meetings, and he stated that he would do so as soon as he received information from the Trustees as to the exact hours and places for the meetings.

Dr. Humphrey showed the Trustees a drawing of a proposed sign, to be made of wood, for use in marking campus buildings. It was the consensus of the Board that the signs should be bronze or metal set in concrete, and President Humphrey was authorized to secure estimates on erection of signs of that type for buildings which presently have no clearly visible identification.

SIGNS FOR CAMPUS  
BUILDINGS

For the information of the Trustees, President Humphrey distributed copies of letters from Dr. L. F. Clarke, premedical advisor, Dr. H. W. Benn,

REGIONAL EDUCATION

Assistant Dean of the College of Agriculture, and Dr. A. R. Buchanan, Assistant Dean of the Colorado Medical School, concerning various phases of the regional education program. He stated that there had been some objection to the program on the part of the dentists, and that he expected to have a meeting with the Board of Directors of the State Dental Association in Casper on December 12 to try to enlist the Association's support for the program.

The Board adjourned for lunch at 12:20 and reassembled at 1:10 p.m., with the same members present who were present for the morning session.

President Humphrey stated that the University still has a number of copies of the Wyoming Historical Blue Book, published several years ago, and that he would be glad to send copies to any members of the Board who did not have one. He was authorized to send copies to the following Trustees: Mrs. Patterson, Mr. McIntire, Mr. Peck, and Mr. Chamberlain.

Mr. McIntire stated that he felt some definite plans should be worked out, together with supporting data, so that when the Legislature convenes the University will have a definite program to present with respect to providing necessary housing for married students on the campus. He mentioned the possibility of securing financing by the Federal Housing Administration, which would involve securing Legislative approval of the transfer of University land to the F.H.A., and also the possibility of securing authorization from the Legislature to borrow the necessary funds.

Dr. Humphrey stated that he felt the University's proposal for consolidation and reissuance of present bonds might be disapproved if a new bond issue request were presented, and he suggested the possibility of securing a direct appropriation of \$300,000 to construct housing units, the income from which, together with present units, would permit construction of additional units as needed.

WYOMING HISTORICAL  
BLUE BOOK

HOUSING FOR MARRIED  
STUDENTS

After some further discussion, it was decided that the Buildings and Grounds Committee of the Board should meet with the State F.H.A. administrator, either on December 12 in Casper (when Dr. Humphrey would be there for a meeting with the State Dental Board) or on some earlier date to be decided by Mr. Jones, Chairman of the Committee, to discuss the possibility of securing F.H.A. financing and to consider types of construction for the proposed housing units.

President Humphrey stated that he would have the following information prepared in support of a request to be presented to the Legislature:

- (1) number of units needed at the present time; (2) projected needs for housing for married students; (3) income from rentals on present units (including Butler Huts) which could be used for construction of new units; (4) income from rentals on 50, 100, 150, and 200 units; (5) cost of utilities; and (6) cost of furnishing.

It was suggested that two alternate plans be presented to the Legislature: (1) a direct appropriation of \$300,000 for 60 units and (2) some type of financing—F.H.A., bond issue, or a loan from the Permanent Land Fund. The discussion was concluded with the decision to spend an extra day at the January meeting of the Board in arriving at the exact recommendations to be made to the Legislature.

For the information of the Board, Dr. Humphrey presented the following report from the Registrar showing the percentage increase or decrease in fall quarter enrollment by Colleges:

ENROLLMENT

Liberal Arts . . . . .	↑	12.54
Agriculture . . . . .	↑	12.05
Engineering . . . . .	↑	3.36
Education . . . . .	↑	8.16
Law . . . . .	-	7.41
Commerce . . . . .	-	1.27
Pharmacy . . . . .	↑	15.62
Graduates . . . . .	↑	6.01
Specials . . . . .	-	2.32

Dr. Humphrey called attention to the fact that every College showed a percentage increase in enrollment except Commerce and Industry, which had a decrease of 1.27 per cent, and Law, which had a decrease of 7.41 per cent. He stated that the net increase for the entire University was 7.32 per cent.

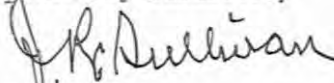
President Humphrey reported that he had met with the Permanent Ways and Means Committee of the Legislature and had discussed with the Committee the proposal for consolidating and reissuing University of Wyoming bonds, and that the proposal had met with unanimous approval.

Dr. Humphrey presented for consideration by the Trustees a proposal for giving service awards for outstanding service to Wyoming, the Rocky Mountain Region and the nation. He stated that he did not wish to have any action taken until a later time but that he would like to have the Trustees be thinking about the proposal.

President Humphrey presented a proposed sketch for combining two rooms in the President's Office suite to make what he thought might be a more comfortable room for the meetings of the Board. There was some discussion of the proposal, but no action was taken.

The Board adjourned at 2:30 p.m. to meet again on January 14-16, 1955.

Respectfully submitted,

  
J. R. Sullivan  
Secretary

MEETING WITH PERMANENT  
WAYS AND MEANS  
COMMITTEE

SERVICE AWARDS

NEW ROOM FOR BOARD OF  
TRUSTEES